

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 25th June, 2014 at 1.00 pm

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### MEMBERSHIP

#### Councillors

K Wakefield (Chair)	A Carter	S Golton
J Blake		
M Dobson		
P Gruen		
R Lewis		
L Mulherin		
A Ogilvie		
L Yeadon		

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 2<sup>nd</sup> April 2014</p> <p><b><u>HEALTH AND WELLBEING</u></b></p>	1 - 12
6			<p><b>LEEDS - BEST CITY FOR HEALTH AND WELLBEING 2013/2014</b></p> <p>To consider the joint report of the Director of Public Health, the Director of Adult Social Services and the Director of Children's Services presenting an update on the work and achievements of the Health and Wellbeing Board, one year on from becoming a formal Board.</p> <p><b><u>TRANSPORT AND THE ECONOMY</u></b></p>	13 - 34
7	Moortown		<p><b>RESPONSE TO DEPUTATION - MEANWOOD ROAD SAFETY CAMPAIGN</b></p> <p>To consider the report of the Director of City Development presenting the Council's response to the deputation presented to full Council on 26<sup>th</sup> March 2014 by the "Meanwood Road Safety Campaign".</p>	35 - 56

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8 K	Alwoodley		<p><b>TRANSFER OF THE FORMER FIR TREE PRIMARY SCHOOL, LINGFIELD DRIVE, LEEDS 17 TO THE KHALSA EDUCATION TRUST</b></p> <p>To consider the joint report of the Director of Children’s Services and the Director of City Development outlining the background to the use of and potential disposal of the site previously used for Fir Tree Primary School, Alwoodley. In addition, the report also explains the approaches made by the Khalsa Education Trust and the Department for Education for the transfer of the site.</p>	57 - 80
9 K	Chapel Allerton		<p><b>BECKHILL NEIGHBOURHOOD FRAMEWORK</b></p> <p>To consider the report of the Director of City Development providing an overview of the work undertaken to prepare a Neighbourhood Framework for Beckhills and which sets out the proposals included within the document. The report also seeks approval of the Neighbourhood Framework for consultation and identifies the possible delivery and funding approach to ensure that the neighbourhood improvements identified within the document can be achieved.</p>	81 - 124
10	Weetwood		<p><b>WEST PARK CENTRE USERS UPDATE</b></p> <p>To consider the report of the Director of City Development providing an update on the progress being made to accommodate all relevant users of the West Park Centre following the permanent closure of the centre</p>	125 - 148

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11 K	City and Hunslet	10.4(3) (Appendices 5 & 6 only)	<p><b>THE FIRST WHITE CLOTH HALL AND THE LOWER KIRKGATE TOWNSCAPE HERITAGE INITIATIVE</b></p> <p>To consider the report of the Director of City Development on the Lower Kirkgate Townscape Heritage Initiative (THI) seeking approval to enter into an agreement with the owner of First White Cloth Hall on the basis of the heads of terms as included within exempt Appendix 5. This report also seeks authority to spend the £1.505m awarded by the Heritage Lottery Fund.</p> <p>(Please note that Appendices 5 and 6 to this report are designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3))</p>	149 - 170
12	Gipton and Harehills	10.4(3) (Appendix 1 only)	<p><b>265 AND 269 ROUNDHAY ROAD, HAREHILLS, LEEDS, LS8</b></p> <p>To consider the report of the Director of City Development seeking approval to exchange the freehold ownerships of a Council property, 265 Roundhay Road, with a property owned by LCCU, 269 Roundhay Road at a 'less than best' consideration.</p> <p>(Please note that Appendix 1 to the report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3)).</p>	171 - 186

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13 K	Burmantofts and Richmond Hill	10.4(3) (Appendix A only)	<p><b>AIRE VALLEY ENTERPRISE ZONE PARK AND RIDE PROPOSAL UPDATE AND FUNDING APPROVAL</b></p> <p>To consider the report of the Director of City Development providing an update on the progress towards delivering a Park &amp; Ride site in Aire Valley and the Aire Valley Enterprise Zone Building Foundations for Growth (BFG) grant funded schemes. The report also seeks approval to fund the purchase of the park and ride site if necessary.</p> <p>(Please note Appendix A to the report is designated exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	187 - 206
14			<p><b><u>CHILDREN AND FAMILIES</u></b></p> <p><b>ANNUAL REPORTS OF THE FOSTERING AND ADOPTION SERVICE AND ANNUAL UPDATES OF THE RESPECTIVE STATEMENTS OF PURPOSE</b></p> <p>To consider the report of the Director of Children's Services presenting the annual reports of the fostering and adoption services (as detailed in Appendix 1 and 2) as required by the National Minimum Standards 2011. In addition, the report also seeks approval of the revised statements of purpose for Leeds City Council's Fostering and Adoption Services. The Statement of Purpose for each service is attached at appendix 3 and appendix 4 respectively.</p>	207 - 314

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15 K	Calverley and Farsley; Guiseley and Rawdon; Horsforth; Roundhay		<p><b>OUTCOMES OF PROPOSALS TO INCREASE PRIMARY SCHOOL AND SPECIAL EDUCATION PLACES IN LEEDS</b></p> <p>To consider the 4-part report of the Director of Children’s Services presenting the outcomes from the consultation undertaken in respect of several proposals to increase school provision. Parts A to D of the report provide detailed information together with specific recommendations regarding each proposal.</p>	315 - 346
16 K	Ardsley and Robin Hood; Morley North		<p><b>DESIGN AND COST REPORT FOR EAST ARDSLEY PRIMARY SCHOOL (PHASE III TRADITIONAL BUILD EXTENSION) AND ASQUITH PRIMARY SCHOOL - BASIC NEED PROJECTS</b></p> <p>To consider the report of the Director of Children’s Services presenting information and seeking the necessary ‘authority to spend’ in respect of proposals to expand East Ardsley Primary School and Asquith Primary School.</p>	347 - 366
17 K	Hyde Park and Woodhouse; Middleton Park		<p><b>DESIGN AND COST REPORT FOR THE NORTH EAST SILC AND THE SOUTH SILC (SPECIALIST INCLUSIVE LEARNING CENTRES) BASIC NEEDS PROJECTS</b></p> <p>To consider the report of the Director of Children’s Services providing background information and detail in respect of the Basic Need schemes to expand the North East SILC and South SILC. In addition, the report seeks authority to approve expenditure in order to enable the respective expansion of the North East SILC and also the South SILC.</p>	367 - 380



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18 K	Hyde Park and Woodhouse		<p data-bbox="676 286 1326 394"><b>DESIGN AND COST REPORT FOR LITTLE LONDON PRIMARY SCHOOL BASIC NEED PROJECT</b></p> <p data-bbox="676 439 1390 651">To consider the report of the Director of Children's Services seeking authority for programme expenditure and Authority to Spend to undertake the works required to provide accommodation to support a 3FE primary school and associated external facilities.</p> <p data-bbox="676 763 1254 831"><b><u>NEIGHBOURHOODS, PLANNING AND PERSONNEL</u></b></p>	381 - 396
19 K	Hyde Park and Woodhouse		<p data-bbox="676 902 1315 969"><b>DESIGN AND COST REPORT FOR LITTLE LONDON COMMUNITY HUB</b></p> <p data-bbox="676 1014 1406 1597">To consider the joint report of the Director of City Development and the Director of Environment and Housing seeking authority to incur capital expenditure for the construction and re-provision of the community centre and Neighbourhood Housing Office in Little London, forming part of the Little London Community Hub redevelopment. The report sets out the key components of the scheme which includes expansion to the Little London Community Primary School, a new build community centre and Neighbourhood Housing Office and a new retail development. Additionally, the report provides an update on the Little London Housing PFI project and how this complements the regeneration proposed as part of the Little London Community Hub development</p>	397 - 426

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20	Burmantofts and Richmond Hill; City and Hunslet; Garforth and Swillington; Rothwell		<p><b>NATURAL RESOURCES AND WASTE LOCAL PLAN: PUBLICATION AND SUBMISSION OF POLICIES: MINERALS 13 AND 14</b></p> <p>To consider the report of the Director of City Development seeking approval to publish the revised Policies Minerals 13 and 14 of the Natural Resources and Waste Local Plan and supporting text for the purposes of a six week consultation period and subject to there being no new significant issues raised, approval is sought to make a recommendation that Full Council approve the submission of the revised policies to the Secretary of State for independent examination.</p>	427 - 462
21 K		10.4(3) (Appendix 1 only)	<p><b>PROGRESS ON DELIVERING THE COUNCIL HOUSING GROWTH PROGRAMME</b></p> <p>To consider the joint report of the Director of Environment and Housing and the Director of City Development providing an update on the Council Housing Growth Programme and the sites that have been identified for development. The report also provides details of the sites where a bid has been submitted to the HCA for grant funding, details of the rental strategy to be adopted, as new properties developed through grant funding from the HCA will need to be charged as affordable rents, which is 80% of market rent levels. Finally, the report provides an update on the work undertaken to develop a 'Leeds Standard' which will include design approaches to reduce running costs by providing a more energy efficient product and information on the proposed 'Lettings Policy' for the new build Council properties.</p> <p>(Please note that Appendix 1 to this report are designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3))</p>	463 - 482

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22			<p><b><u>CLEANER, STRONGER AND SAFER COMMUNITIES</u></b></p> <p><b>ALLOCATION OF POLICE COMMUNITY SUPPORT OFFICER'S (PCSO'S) FOR LEEDS TO 2015/16 AND NEW JOINT WORKING ARRANGEMENTS WITH WEST YORKSHIRE POLICE</b></p> <p>To consider the report of the Director of Environment and Housing providing an update on the outcome of the consultation with West Yorkshire Police on the future deployment of PCSOs. In addition, the report provides a summary of the new ways of working being piloted between Leeds City Council and West Yorkshire Police in priority services areas.</p>	483 - 500
23			<p><b><u>DIGITAL AND CREATIVE TECHNOLOGIES, CULTURE AND SKILLS</u></b></p> <p><b>THE TOUR DE FRANCE LEGACY FOR LEEDS: 'CYCLING STARTS HERE'</b></p> <p>To consider the joint report of the Director of City Development, the Director of Public Health and the Director of Children's Services outlining the basis for building a lasting legacy for cycling from the Tour de France and illustrates work that is already underway.</p>	501 - 526
24			<p><b><u>ADULT SOCIAL CARE</u></b></p> <p><b>AGE FRIENDLY LEEDS</b></p> <p>To consider the report of the Director of Adult Social Services providing an update on the progress made towards becoming an Age Friendly City and Dementia Friendly, together with the action being taken to reduce loneliness and social isolation amongst older people.</p>	527 - 542

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25 K			<p data-bbox="676 286 1102 322"><b><u>FINANCE AND INEQUALITY</u></b></p> <p data-bbox="676 394 1366 461"><b>FINANCIAL PERFORMANCE: OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2014</b></p> <p data-bbox="676 501 1398 864">To consider the report of the Deputy Chief Executive providing the Council's financial outturn position for 2013/14 for both revenue and capital, whilst also including details regarding Housing Revenue Account and spending on schools. In addition, the report also highlights the position regarding other key financial health indicators including Council Tax and NNDR collection statistics, sundry income, reserves and the prompt payment of creditors.</p>	543 - 578
26			<p data-bbox="676 976 1318 1012"><b>BEST COUNCIL PLAN UPDATE 2014/2015</b></p> <p data-bbox="676 1048 1409 1191">To consider the report of the Deputy Chief Executive seeking approval to proposed updates to the objectives and priorities contained within the Best Council Plan 2013/17.</p>	579 - 602

**Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.

Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.